

PUBLIC SPEAKING

Overview

Parts of a Speech

- 1. Introduction: Clear, concise, relevant, and to the point. It sets the tone and provides a preview of the main points.
- 2. Body: The main part of the speech, organized into paragraphs. Each paragraph should have a topic sentence and supporting details.
- 3. Conclusion: Summarizes the main points and provides a strong closing statement.

Types of Speeches

- 1. Informative: To educate the audience on a specific topic.
- 2. Persuasive: To convince the audience to take a certain action or adopt a particular viewpoint.
- 3. Motivational: To inspire and encourage the audience.
- 4. Ceremonial: To mark a special occasion or event.

Research Your Topic

- 1. Choose a topic that interests you and is relevant to your audience.
- 2. Gather information from reliable sources, such as books, articles, and websites.
- 3. Organize your research into a logical structure.
- 4. Take notes on key facts and statistics.
- 5. Prepare to cite your sources properly.

Speech Topics

- 1. Current events and news.
- 2. Science and technology.
- 3. History and culture.
- 4. Social issues and politics.
- 5. Art and literature.
- 6. Sports and entertainment.
- 7. Environmental issues.
- 8. Health and medicine.
- 9. Education.
- 10. Business and economics.
- 11. Law and justice.
- 12. Religion and spirituality.
- 13. Travel and geography.
- 14. Food and cooking.
- 15. Music and art.
- 16. Animals and nature.
- 17. Personal experiences and stories.
- 18. Hobbies and interests.
- 19. Current events and news.
- 20. Science and technology.

The Basic Speech Outline

1. Introduction
 - 1. Attention Grabber
 - 2. Thesis Statement
 - 3. Preview
2. Body
 - 1. Topic Sentence
 - 2. Supporting Details
 - 3. Transition
3. Conclusion
 - 1. Summary
 - 2. Restatement of Thesis
 - 3. Final Thought

Flowchart: INTRODUCTION (Attention Grabber, Thesis Statement, Preview) -> BODY (Topic Sentence, Supporting Details, Transition) -> CONCLUSION (Summary, Restatement of Thesis, Final Thought)

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